eSMR^2 User Group Meeting Minutes

Date: April 2, 2008
Time: 10am-11pm

Item	Description	Purpose	Notes
1	Meeting Items	▪ Introductions ▪ Review agenda ▪ Past Action Items	See updates below. Amy Tong has accepted a position at CALPERS starting 5/1. She will continue to participate in meetings as time permits.

2	eSMR^2 (Pre-Alpha Screen)	▪ Feedback/Comments	Data Summary Screen Changes:
			1. add a toggle to move between calculated and analytical
			
			Post-certified Screen Changes:
			1. Three possible titles for the "last modified by" column:
			   a. water board staff
			   b. discharger
			   c. system generated (late report)
			
			Violation:
			1. Add checkbox to notify Waterboard of "no violations" for reporting period.

3	Summary	▪ New action items	Next week in Los Angeles: 1. Report schedule screen 2. Other report mockups 3. Previous screen preview changes needed Address to LA Region: **320 West Fourth Street, Suite 200** **Los Angeles, CA 90013**

Changes or additions to this agenda should be sent to rrobinette@waterboards.ca.gov

Past Action Items:

Item #	Who	Action Item	Status/Notes
1	Darrin/Russ	Coding Process	Decide on policy of electronic submission process. Decide if submission is required in both electronic and paper format. DECISION MADE. LEFT UP TO REGIONAL BOARD. 3/26: Ron to send Russ and Darrin Region 3 template. 4/2: discuss in LA offline
2	Ron	DDLs	Review drop-down values used for electronic coding process and determine if there are any missing or no longer valid. 3/26: Working with enABL, Inc. to add missing parameters 4/2: Still working on procurement
3	Ron/Don	Discharger Submission	PENDING UNTIL 5/14. Review Mantis issues related to "discharger screen", "error check", and "CDF Tool". Postponed until beta. 4/2: Display old Mantis issues and relate to new screen
4	Don	Accelerated Monitoring	PENDING UNTIL LEVEL 3. Discuss with Russ/Susan/Dan (1) interpretation, (2) how to handle, (3) develop a use case testing scenario to ensure system accommodates requirements.
5	Ron	Level 3 Process Flow	PENDING UNTIL COMPLETION OF LEVEL 2. Develop level 3 process flow document.
6	Ron	Level 2 Requirements Document	Finalize level 2 requirements document. 3/26: In development. 4/2: send out document after 4/2 meeting
7	Rassam/Ron	Alpha/Beta Testing	Coordinate alpha and beta testing groups. 3/26: Everyone will be part of alpha and beta testing groups. Roll-out will start with the eSMR User Group team and then to other regions. 4/2: send out login information and hold Mantis training during 4/9 onsite training Mockup Site: http://water38.waterboards.ca.gov/ciwqs_esmr2 Username: sdischarger Password: Password1
8	Darrin	UPEPA Upload	Policy on data transfer to USEPA. 4/2: CROMERR application now being prepared by SWRCB and monthly meetings setup with SWRCB legal dept.
9	Don	Permit Writer/Discharger List	4/2: Compile contact list of discharger and water board staff for eSMR user group participants.